



**Supervisor – Full-Time Position (Quote File# 65/17)  
(Non-Union Position)**

**Closing Date: October 19, 2017**

**Hours of Work:** 33.75 hours per week

**Location:** Fort Frances Office (may include some travel)

**Salary: \$71,924 – 90,924** (Masters of Social Work)

**Knowledge and Skills Required:**

- ❖ Individual to supervise and direct a staff of social workers and to provide leadership in the Agency's programming.
- ❖ Responsible for clinical supervision and support to assigned staff, as well as the management of the assigned program(s).
- ❖ Program management includes program development and review, monitoring budget allocations, and public consultation.
- ❖ The Supervisor ensures that all assigned programs are delivered in accordance with Legislative requirements, Ministry standards, and the Agency policies and procedures; thorough knowledge of relevant legislation and agency policies and procedures is required.

**Qualifications:**

- ❖ Possession of a Master's Degree in Social Work and five (5) years of experience in Child Welfare.
- ❖ Thorough knowledge of the Child and Family Services Act.
- ❖ Excellent and thorough documentation skills, proven organizational and administrative skills, excellent oral and written communication skills, and sound clinical, managerial and leadership skills.
- ❖ Ability to motivate staff, yet take corrective action when required.
- ❖ An awareness of First Nations issues, including knowledge of the communities, family structure, customs and traditions, is an asset.
- ❖ Ability to travel and work flexible hours.

**Required:**

- ❖ Must possess a valid Ontario Driver's License and have access to a reliable vehicle with an OPCF6A Insurance endorsement and minimum of \$1,000,000 Liability.
- ❖ Clear criminal reference check, clear vulnerable sector check, and a driver's abstract.

**Please submit resume with letter of application by October 19, 2017, to:**

**HR@krrcfs.ca**

Human Resources Department

Kenora-Rainy River Districts Child and Family Services

820 Lakeview Drive

Kenora, Ontario

P9N 3P7

Fax No. (807)467-5539 ATT: HR

We would like to thank all applicants, however, only those selected for an interview will be contacted.  
Kenora-Rainy River Districts Child and Family Services is an equal opportunity employer.